



NDIS Service Agreement

Parties involved

Provider: The Brainary – 71 Pakington St, Geelong West, Victoria, 3218

Participant:

- **Name:** _____
- **NDIS Number:** _____
- **Date of birth:** ____/____/____
- **Address:** _____
- **Phone:** _____
- **Email:** _____

Schedule of Supports

- **Support Budget (i.e. consumables):** _____
- **Order number:** _____
- **Total Price:** _____

This Service Agreement commences on ____/____/____ for the period of 30 days

Responsibilities of Provider and Participant

- To communicate openly and honestly in a timely manner with courtesy and respect
- To consult the Participant on decisions about how supports are provided
- To listen to the Participant's feedback and resolve concerns quickly
- To protect the Participant's privacy and confidential information
- To provide a copy of their plan if the Participant wishes to do so
- To give the Provider 14 days' notice if the Participant needs to end the Agreement
- To let the Provider know immediately if the Participant's NDIS plan is suspended or replaced by a new NDIS plan or the Participant stops being a participant in the NDIS
- To share feedback or complaints through the [website](#) or by contacting (03) 5229 2260

Payment will be arranged through the NDIS Service Booking Portal for the amount shown above.

The Parties agree that this Service Agreement is made in the context of the NDIS, which is a scheme that aims to:

- Support the independence and social and economic participation of people with disability, and
- enable people with a disability to exercise choice and control in the pursuit of their goals and the planning and delivery of their supports.

If you agree for The Brainary to process your order through the NDIS portal, please submit your order through the website and email this service agreement back to us at info@thebrainary.com with your order number as the subject heading.